



Policy Development and Decision Group (Joint Operations Team)

Monday, 4 September 2017 at 4.00 pm
to be held in Meadfoot Room, Town Hall, Castle Circus, Torquay, TQ1 3DR

Membership

Councillor Haddock (Chairman)

Councillor Amil
Councillor Excell
Councillor King

Councillor Mills
Councillor Parrott
Mayor Oliver

Agenda

1. **Apologies**
To receive apologies for absence.
2. **Disclosure of Interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For information relating to this meeting or to request a copy in another format or language please contact:

**Teresa Buckley, Town Hall, Castle Circus, Torquay, TQ1 3DR
(01803) 207013**

Email: governance.support@torbay.gov.uk

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

3. **Minutes** (Pages 3 - 8)
To confirm as a correct record the Minutes of the meeting of the Policy Development and Decision Group held on 24 July 2017.
4. **Urgent Items**
To consider any other items the Chairman decides are urgent.
5. **Housing Standards - Civil Penalty Policy, Housing and Planning Act 2017** (Pages 9 - 25)
To consider a report that seeks approval for the adoption of the Housing Standards Civil Penalty Policy.
6. **Exclusion of Press and Public**
To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined in Schedule 12A of the Local Government Act 1972 (as amended)) is likely to be disclosed.
7. **Lease Renewal of Hollacombe Community Centre (CRC) and St Edmunds Centre** (Pages 26 - 32)
To consider an exempt report on the above.